Application Form

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| Surname  First names  Address  Date of Birth  National insurance No  Email address | | | **Position applied for**  Maiden Name  Marital status  Telephone No  Mobile  Sex: Male/Female (please circle)  Nationality | | |
| PRESENT EMPLOYER AND ADDRESS  Please state how long you have been with this company, the rate of pay you are on and your reason for leaving | | | | | |
| **Employment History**  Company and address | Post Held | Date from | Date To | Reason for leaving | Rate of pay/salary |
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Have you got any unexpired training in:-

NVQ - yes/no. Moving and Handling – yes/no. First Aid – yes/no. Health and Safety – yes/no

Food Hygiene – yes/no. N/A

What are your shift preferences. N/A

Please supply two names, addresses, telephone numbers and email addresses for reference purposes. These should be from your current and last employer, by people who are in a managerial or supervisory position. Character references should be given only if you have not worked in this country. References should not be given by relatives or friends.

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| Name:  Telephone number  Email address  Position in the Organisation | Name:  Telephone Number  Email address  Position in the Organisation |
| Professional information for Nurses. (Only complete this section if you are applying for a Registered Nurse position.  PIN number Expiry Date  Registered Entry Level  Do you require a Work Permit? yes/no  Do you currently hold a Work Permit? yes/no | |

In the event of employment, we will require you to supply the name, address and telephone number of somebody who can be contacted in emergencies:

Name Relationship

Address

Tel. No (day) Tel. No (night)

CRIMINAL RECORD CHECK

Under the Care Standards Act 2000, we are required to obtain an Enhanced Disclosure Police check from the Criminal Records Bureau. This check will any criminal convictions you have or other relevant information held on you by the Police or other Government Departments. Please give details below, of any convictions you have or pending court actions. You are not entitled to withhold information about convictions which might otherwise be considered ‘spent’. In the event of employment, failure to disclose such convictions could result in dismissal. You are also obliged to inform us if you have ever received a police caution.

Have you ever been convicted of a criminal offence? Yes/no

Do you have any pending court actions? Yes/no

If yes to any of the above, please give details

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| **DECLARATION**  I declare that the information I have given in respect of this application is accurate and truthful. I understand that deliberate falsification of any information may render me liable for disciplinary action.  Signed ………………………………… Print ………………………………………………………. Date ………………………. |